



WHERE LEARNING TAKES FLIGHT

5th September 2018

Robin Way, Chelmsford, Essex. CM2 8AU.
Headteacher: Mrs Maxine Bradford BA(Ed) Hons NPQH

Dear Parents

Welcome to a new term at Mildmay Infant & Nursery School. It has been a pleasure to see everyone arriving and settling into their new classes. I have seen lots of smiling faces from both children and parents! Thank you for your support in making the first day such a success.

The Mildmay Team have been very busy of the holidays working on the indoor and outdoor school environments. I really appreciate the hard work put in to have the school ready for the children's return.


Attached to this newsletter is a letter regarding communication at Mildmay Infant & Nursery School for your information or as a reminder and the diary dates for the term.

Here are just a few reminders as we start the year. We take the safeguarding of all children in the school very seriously and we appreciate your support in maintaining effective communication between school and home.

Emergency Contacts

Please ensure that all emergency contact details are kept up to date on your child's records. If your child is unwell we will endeavour to contact parents in the first instance. If we are unable to reach you we will then contact your emergency contact so please ensure that we have an alternative person to contact in an emergency. We will always try to contact parents in the first instance.

Collecting from School

 To ensure the safeguarding of all children we ask parents to inform the class teacher if someone else is collecting their child from school. If arrangements are made at short notice, please telephone the school office so we can pass on the message. If we do not have your permission we will not let them go with anyone else until we have spoken to you. If you have a regular arrangement for another person to collect your child, a letter can be provided to cover this. Having this information in advance will avoid the collection of your child being delayed and parents being contacted inconveniently.

Absence & Lateness

If your child is absence from school please ensure that you telephone the school office by 9.00am on the first day of absence to let us know the reason. When your child returns to school please provide a letter addressed to the class teacher explaining their absence. If illness lasts for more than three days please telephone us again.

If your child has sickness and / or diarrhoea it is LA policy to keep them off school until they have been clear of the bug for 48 hours. I understand that as parents you are concerned about your child being off school but these guidelines are put in place to prevent bugs from spreading further. Your co-operation is greatly appreciated.



Telephone 01245 250021 Fax: 01245 284631
admin@mildmay-inf.essex.sch.uk
www.mildmayinfants.co.uk





The school day starts at 8.55am and the classroom doors open at 8.50am so the children have time to settle. Children should be in school promptly by this time to start their day. If your child has an appointment in the morning before coming in to school and require a hot school dinner, please telephone the school office to let them know so that a meal can be ordered.

Holidays

Under amendments to the 2006 Education Regulations, headteachers may not grant any leave of absence during term time unless there are exceptional circumstances.

Each case will be examined individually. Even where there are exceptional circumstances it is unlikely that any leave of absence will be authorised if:

- a) a child's absence has fallen below 90% in the preceding 12 weeks
- b) it is during the first two weeks of September
- c) it is during the school's published assessment periods.

If one of the above applies and leave is not granted but is taken anyway, it is likely that the case will be referred to the Education Welfare Service to initiate procedures for issuing a penalty notice (pay £60 within 21 days or £120 if paid within 28 days) to each parent for each child taken out of school.

Parents will be informed whether the absence will be recorded as authorised or unauthorised. All requests for leave must be made at least four weeks in advance where possible.

I look forward to seeing you all over the exciting term ahead.

Kind Regards,

Mrs M. Bradford
Head Teacher

Diary Dates - Autumn Term 2018

Wednesday 5 th September	School and Nursery Re-opens
Monday 17 th September	First Year 2 Clubs
Wednesday 3 rd October	Harvest Festival
Tuesday 9 th October	Individual Photographs
Tuesday 16 th October	Year 2 Class Snapshots - 9.05am
Wednesday 17 th October	Year 1 Class Snapshots - 9.05am
Thursday 18 th October	Reception Class Snapshots - 9.05am
Mon 22nd Oct - Fri 26th Oct	Half Term Closure
Monday 29 th October	School and Nursery re-opens
Tuesday 30 th October	Work Sharing 3.10pm - 3.45pm
Wednesday 7 th November	Parent Consultation Evening 5.30pm - 8.00pm
Thursday 8 th November	Parent Consultation Evening 3.30pm - 6.00pm
Friday 16 th November	Children In Need
Monday 26 th November	Last Year 2 Club
Monday 10 th December	Reception Christmas Performance - 9.30am
Monday 10 th December	Year 2 Christmas Performance - 10.45am
Tuesday 11 th December	Year 1 Christmas Performance - 9.30am
Tuesday 11 th December	Reception Christmas Performance - 10.45am
Wednesday 12 th December	Year 2 Christmas Performance - 9.30am
Wednesday 12 th December	Year 1 Christmas Performance - 10.45am
Thursday 13 th December	Nursery Christmas Performance - 9.30am
Monday 17 th December	Christmas Party Day
Wednesday 19th December	Staff Training Day - School Closed
Thurs 20th Dec - Wed 2nd Jan	Christmas Holiday
Thurs 3rd Jan 2019	Staff Training Day - School Closed
Friday 4 th January 2019	School and Nursery re-opens

We will endeavour to keep to these dates but occasionally due to unforeseen circumstances dates may need to be changed at short notice.

Essex County Council School Term and Holiday Dates for Community and Voluntary Controlled Schools - Academic Year 2018-2019

September 2018							October 2018							November 2018							December 2018						
M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S
																	1	2	3	4						1	2
3	4	5	6	7	8	9	1	2	3	4	5	6	7	5	6	7	8	9	10	11	3	4	5	6	7	8	9
10	11	12	13	14	15	16	8	9	10	11	12	13	14	12	13	14	15	16	17	18	10	11	12	13	14	15	16
17	18	19	20	21	22	23	15	16	17	18	19	20	21	19	20	21	22	23	24	25	17	18	19	20	21	22	23
24	25	26	27	28	29	30	22	23	24	25	26	27	28	26	27	28	29	30			24	25	26	27	28	29	30
							29	30	31												31						
January 2019							February 2019							March 2019							April 2019						
M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S
	1	2	3	4	5	6					1	2	3					1	2	3	1	2	3	4	5	6	7
7	8	9	10	11	12	13	4	5	6	7	8	9	10	4	5	6	7	8	9	10	8	9	10	11	12	13	14
14	15	16	17	18	19	20	11	12	13	14	15	16	17	11	12	13	14	15	16	17	15	16	17	18	19	20	21
21	22	23	24	25	26	27	18	19	20	21	22	23	24	18	19	20	21	22	23	24	22	23	24	25	26	27	28
26	29	30	31				25	26	27	28				25	26	27	28	29	30	31	29	30					
May 2019							June 2019							July 2019							August 2019						
M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S
		1	2	3	4	5					1	2		1	2	3	4	5	6	7				1	2	3	4
6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11
13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18
20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25
27	28	29	30	31			24	25	26	27	28	29	30	29	30	31				26	27	28	29	30	31		

= Schooldays / Weekends
 = School holidays
 = Bank holidays
 = Training Day

In addition, schools allocate five non-pupil days out of the school days indicated, or the equivalent in disaggregated twilight sessions.

Autumn Term:	Tuesday 4 September 2018 – Wednesday 19 December 2018 <i>Half Term 22 October – 26 October</i>	72 days
Spring Term:	Thursday 3 January 2019 – Friday 5 April 2019 <i>Half Term 18 February - 22 February</i>	62 days
Summer Term:	Tuesday 23 April 2019 – Wednesday 24 July 2019 <i>Half Term 27 May – 31 May, and May Bank Holiday, 6 May</i>	61 days
		195 days

Please note: The above dates may vary for individual schools, especially Foundation and Voluntary Aided schools and Academies. You are strongly advised to check with your child's school before making any holiday or other commitments.